

ECO Platform AISBL

Minutes of General Assembly 2019

Date: **Tuesday, May 14th 2019 (14:00 – 17:00 CET)**

Venue: **ECO Platform AISBL c/o Construction Products Europe AISBL**

Boulevard du Souverain 68

1170 Brussels

Belgium

<p>1. Opening of General Assembly</p> <ol style="list-style-type: none"> 1 Presence of quorum (min half of the full members) List of participants in attachment 1 2 Correctness of invitation 3 Approval of agenda 4 Explanation of voting procedures 5 Find the presentation of GA in attachment 2 	<p>14:00 CET yes (9 of 16)</p> <p>unanimous approval unanimous approval info</p>
<p>2. Status of EPD</p> <ol style="list-style-type: none"> 1 Presentation from Jane Anderson in attachment 3 	
<p>3. Annual Reports and Work Programme</p> <ol style="list-style-type: none"> 1 Approval of preliminary Work Programme 2019 (attachment 4) 2 Report from Technical Working Group (TEWOG) by Eva Schmincke 3 Report about Audits and Quality Management by Hakon Hauan 4 Report on Newsletter Communication by Christian Donath 5 Financial Closing of 2018 in attachment 5 discharge of Managing Director and Treasurer 6 Approval of new members (refer to attachment 2, item 3) 	<p>unanimous approval</p> <p>unanimous approval</p>
<p>4. Budget 2018</p> <ol style="list-style-type: none"> 1 Approval of Budget 2019 (attachment 5) 	
<p>5. Membership Fees</p> <ol style="list-style-type: none"> 1 change of membership fee for Emerging EPD POs to 2.500€/year 	<p>unanimous approval</p>
<p>6. Changes of Statutes and Internal Regulations</p> <ol style="list-style-type: none"> 1 No changes of Statutes 2 Editorial change (related to change of membership fee for emerging EPD POs) in Internal Regulations Version May 2019 (attachment 6) 	<p>unanimous approval</p>

<p>7. Board of Directors (BoD)</p> <ol style="list-style-type: none"> Discharging the BoD from its responsibilities of the previous year Appointment of one new Director as successor for Burkhardt Lehmann <p>Representatives from Full Members</p> <ol style="list-style-type: none"> Sven-Olof Ryding (EPD International) Dr. Alexander Roeder (IBU) - as successor for Burkhardt Lehmann Hakon Hauan (EPD Norge) Aitor Aragon (Global EPD) <p>Representatives from Supporting Members</p> <ol style="list-style-type: none"> Marc Bosmans (Trade Associations) Eva Schmincke (LCA Practitioners) <p>The seventh seat on the Board (replacement for Kim Allbury) remains free for the time being. The following candidate may be appointed via email-General-Assembly in the coming months, after full health recovery:</p> <ol style="list-style-type: none"> Dr. John Holden (Green Building Rating Schemes / Councils) as successor for Kim Allbury 	<p>unanimous approval unanimous approval</p>
<p>8. Appointment of President, Vice-President, Treasurer</p> <ol style="list-style-type: none"> President: Sven-Olof Ryding Vice-President: Aitor Aragon Treasurer: Dr. Alexander Roeder 	<p>unanimous approval unanimous approval unanimous approval</p>
<p>9. Handover of Certificates and Signing of Code of Conduct</p> <ol style="list-style-type: none"> Handover of certificates for new Established ECO EPD Programmes Signing of Code of Conduct of members, who had not signed before 	
<p>10. Next General Assembly</p> <ol style="list-style-type: none"> General Assembly Tuesday, May 19, 2020, 14:00 CET Boulevard du Souverain 68, 1170 Bruxelles 	
<p>11. Closure of General Assembly</p>	<p>17:00 CET</p>

Sven-Olof Ryding
President ECO Platform

Christian Donath
Managing Director ECO Platform